

### A simplified representation of the stages for the development of NICE guidance<sup>1</sup> – when and who should be involved

	CSP	CSP Alliance	CSP Professional Network (PN)	CSP Members
<b>1. Submit topics</b>	Not routinely	Yes	Yes	Yes (through CSP)
<b>2. Topic published</b>	Yes 1. Pass to Alliances 2. Post to website & iCSP Effective Practice network	Yes 1. Informs PNs 2. Identify lead	Yes	Yes (academic / clinical researcher)
<b>3. GDG (working party)</b>	Through Alliances	Yes Informs PNs	Yes Encourage submission	Self nomination by senior member with clinical remit
<b>4. Scope workshop</b>	Yes; Through to Alliances	Yes Identify main PNs	Yes Identify attendees	Yes (suggest 1 – 2 band 7's)
<b>5. Scope consultation<sup>2</sup></b>	Yes; Through Alliances	Yes; Lead collates PN responses	Yes ; Prepare response	Yes (suggest x1 academic / researcher lead with 3-4 clinical input ?band 7/8's)
<b>6. Draft guideline</b>	Yes ; Through Alliances	Yes; Lead collates PN responses	Yes; Prepare response	Yes (suggest x1 academic / researcher lead with 3-4 clinical input ?band 7/8's)
<b>7. Typo consultation</b>	No			
<b>8. Guideline published</b>	Yes 1. Through Alliances 2. Post to website & iCSP Effective Practice network 3. ? Press release	Yes; Lead provides quote for press release	Yes; PN informs its members, eg icsp network; PN website; newsletter; conference	

<sup>1</sup> The most complex process is for the development of guidelines within the Guideline programme; other programmes (Technology Appraisals, Medical Technologies Guidance, Interventional Procedures, Public Health Guidance, Quality Standards) are similar but don't necessarily include all 8 stages.

<sup>2</sup> Consultation for Guidelines last 1 month; consultations for other NICE programmes are frequently shorter